



## TPCA TOURS 2014

November 19, 2013

Dear Parents and Students:

We are pleased to announce the options for our 2014 international tours. These tours are an important and unique educational experience that can enhance students' knowledge and understanding of the world and their place in it. The tours will take place between March 28, 2014 and April 7, 2014. International education and mission tours are an excellent way to enhance the high school experience and are positively viewed by university admissions committees.

We are offering two tours this year- one study tour and one mission trip. The Study Tour is to **Israel/Jordan**. The Israel/Jordan trip will emphasize Liberal Arts- literature, religion, history, and architecture. Students will have the option to attend for school credit or go for the valuable cultural experience. The mission trip will be to the **Zambia, Africa**. Students attending the mission trip will receive community service hours rather than academic credit. Please see the following pages for an overview of each tour offered.

We have tried to give as much information as possible, but understand that the details of the proposed tours may change as the final plans are made. For up-to-date information, please regularly check TPCA's website or contact the tour leaders directly.

Please review the information and decide which study/mission tour your child will join. Once you have made a decision, fill out and return the parent application/permission form and submit your deposit through bank transfer to TPCA's account no later than Tuesday, December 10, 2013. This is a **NON-REFUNDABLE** deposit in the amount of 20,000NT for the Israel/Jordan study tour and 15,000NT for the Zambia Mission Trip. Remember, space is limited. We are placing a limit of 30 students on each of the trips, so if you are interested in attending, the sooner you respond the more likely you will be able to participate in the tour of your choice.

If you have questions about this process, please contact Caren Liao. It is very important to meet all announced payment deadlines. We must have the money to secure reservation with the airlines, travel agents, tour companies, and so on. (We only charge you the amount that the trip actually costs. TPCA does not make any profit from the study tours and cannot offer refunds for any reason once payments have been made.)

Please remember that TPCA is offering the students a unique supplemental learning experience which will not only increase their understanding of the world, but will also help them demonstrate such knowledge and global perspective when applying for colleges and universities. This opportunity is opened first to those whose behavior and attendance reflect a high level of responsibility, maturity, and support for school policies. Students whose grades, citizenship and attendance fall below a minimum standard are not guaranteed permission to attend a study tour. If a student loses eligibility to attend a trip due to issues related to discipline or poor grades, citizenship, or attendance, the school will not provide a refund for the money already invested in the trip.

Thank you for your continued support of our program here at TPCA. If you have any questions, please use the contact information listed below or contact me directly at [webb.lisa@tpca.tp.edu.tw](mailto:webb.lisa@tpca.tp.edu.tw).

Sincerely,

Lisa Webb  
Principal  
The Primacy Collegiate Academy

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Study Tour Coordinator: Caren Liao - 02-8866-4000 ext 101 [liao.caren@tpca.tp.edu.tw](mailto:liao.caren@tpca.tp.edu.tw)  
Israel/Jordan Study Tour: Chris Webb - [webb.chris@tpca.tp.edu.tw](mailto:webb.chris@tpca.tp.edu.tw)  
Zambia Mission Trip: Nic Owens - [owens.nic@tpca.tp.edu.tw](mailto:owens.nic@tpca.tp.edu.tw)



## 2014 TPCA 海外校外教學

二〇一三年十一月十九日

親愛的家長及同學平安：

很高興在此向您宣佈 2014 年國際性校外教學的行程。這些行程都很重要並有獨特的教育意義，能夠提升學生對世界各地的知識及見解。海外校外教學時間訂在二〇一四年三月二十八日至四月七日。國際性教學和公共服務團是提升中學經驗很好的方式，以大學學校委員觀點來看這活動是很正向積極。

今年有兩個校外行程。一個是教學行程，另一個是公共服務。教學行程是到以色列/約旦。以色列/約旦行程主要在文科方面，包含文學、宗教、歷史、建築。學生可以選擇獲得校外教學學分的行程或文化洗禮之行程(不發給校外教學學分)。另一個是公共服務團是到非洲尚比亞，參加公共服務團的同學可得到公共服務時數證明而不是學分數。請看本信所附的兩個行程簡介。

我們盡最大的努力提供您相關消息，同時請您諒解這些行程有可能因為不可預期的因素而有所改變。您可以在學校網站上瀏覽海外校外教學最新的即時訊息，請定期查看學校網站或者直接和負責校外教學的老師聯絡。

請您先詳閱行程簡介並決定您孩子要參加的行程。當您選定後，請家長將同意書和保證金在 2013 年 12 月 10 日(二)之前交回學校並完成匯款。您所繳交的保證金元是不能要求退還的。到以色列/約旦校外教學團請繳交保證金新台幣 20,000 元，到尚比亞公共服務團請繳交保證金新台幣 15,000 元。請注意名額有限，每個行程人數限定 30 人。所以有興趣參加的學生請及早確認，越早回應，越有機會順利參加到你選擇的行程。

如果您有任何的問題，請和 Ms. Caren Liao 聯絡。請家長務必在規定期限內繳清校外教學費用；學校必須儘速付訂金給航空公司、旅行社或是其他相關單位。所以對於您所繳交的費用，學校無法退費 (TPCA 並沒有藉由這些校外教學活動來營利，我們僅向您收取實際的旅行費用)。

TPCA 所提供的課外教學活動不但能使參加者增廣見聞，也可以幫助學生將來申請學校時展現出更多更廣的世界觀。這樣的機會首先開放給平時表現良好、出席率佳、負責任、表現成熟及遵守校規的同學參加。平時表現不佳、學業成績、出席率或德育成績未達標準的同學，學校無法保證他們可參加校外教學旅行。如果學生在報名繳費後，因為其紀律不佳或學業成績、出席率、德育成績未達標準而喪失參加校外教學旅行的資格，其所繳交的費用是不能要求退還的。

感謝您長久以來對學校活動的支持。若是您有任何疑問，請直接和負責校外教學的老師聯絡或寄電子郵件到我的信箱：[webb.lisa@tpca.tp.edu.tw](mailto:webb.lisa@tpca.tp.edu.tw)

誠摯地，

Lisa Webb  
校長  
卓越大學先修學苑

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海外教學協調人: Caren Liao- 02-8866-4000 ext 101 [liao.caren@tpca.tp.edu.tw](mailto:liao.caren@tpca.tp.edu.tw)  
以色列/約旦海外校外教學團聯絡負責人: Chris Webb - [webb.chris@tpca.tp.edu.tw](mailto:webb.chris@tpca.tp.edu.tw)  
尚比亞海外公共服務團負責人: Nic Owens - [owens.nic@tpca.tp.edu.tw](mailto:owens.nic@tpca.tp.edu.tw)

# THE PRIMACY COLLEGIATE ACADEMY

## STUDY TOURS/MISSION TRIP 校外教學旅行 2014

### Timeline 行事計劃

#### December 10, 2013 on Tuesday (2013 年 12 月 10 日, 星期二)

- Last day to turn in Parents Application and Permission Form 報名截止日
  - Application should be hand-delivered or faxed to the attention of Caren Liao  
Fax: 02-8866-4001
  - 請將報名同意表格傳真或交給 Ms. Caren Liao 傳真: 02-8866-4001
- Last day to pay deposit of  
20,000 NT for Jordan/Israel Study Tour and 15,000NT for the Zambia Mission Trip  
保證金繳交截止日。  
以色列/約旦海外校外教學團: 新台幣 20,000 元。 尚比亞海外公共服務團: 新台幣 15,000 元。

The money should be deposited directly into TPCA's bank account. Remittance can be made in one of the following two ways: 保證金請繳至 TPCA 學校帳戶, 繳費方式有兩種方式:

1. If you decide to pay by check, the school's title is "復臨文教事業股份有限公司".  
若開立支票, 支票抬頭為: 復臨文教事業股份有限公司
2. If you choose to pay over the counter, you will need to go to First Bank. All other banks will not accept payment to this account. 限於全省第一銀行各家分行存入, 無法接受其他銀行臨櫃匯款
  - Bank : First Bank / Branch : Jian Tan Branch / Account Name :  
銀行名稱: 第一銀行/ 銀行分行: 劍潭分行/ 戶名: 復臨文教事業股份有限公司
  - The account number is the combination of a 14 digit number.  
The first 8 digits 40081-000-xxxxxx are the same for all students, the following 6 digits number is your student ID number.  
學生銀行帳號共 14 碼數字: 前面 8 碼 40081-000-xxxxxx 是固定不變的, 後面 6 碼是學號

**PS: For Zambia Mission Trip, please pay the 2<sup>nd</sup> and final payment to the other bank account and we will notify you the information later. 關於尚比亞公共服務團, 第二次和尾款需付到另一個銀行帳戶, 稍後將通知您另一銀行帳戶資料。**

Receipt of any deposit should be immediately faxed or hand-delivered to TPCA's office or e-mail to [liao.caren@tpca.tp.edu.tw](mailto:liao.caren@tpca.tp.edu.tw). Please clearly label the receipt "TPCA Tours" and include your child's name on the receipt. Direct any questions regarding the deposit to Caren Liao, 02-8866-4000 ext.101. You may also direct inquiries to our office staff.

繳費後, 收據請馬上傳真或交回辦公室或 e-mail 到 [liao.caren@tpca.tp.edu.tw](mailto:liao.caren@tpca.tp.edu.tw)。請記得註明 - TPCA 校外教學旅行及學生姓名。若您有相關的問題, 請和 Caren Liao 聯絡: 02-8866-4000 ext.101。您也可以直接詢問我們辦公室人員。

#### January 20, 2014 on Monday (2014 年 1 月 20 日, 星期一)

- Second payment deadline 第二期旅費繳費截止日

#### February 11, 2014 on Tuesday (2014 年 2 月 11 日, 星期二)

- Confirm the final total price for tours 確定最終總費用的日期

#### February 25, 2014 on Tuesday (2014 年 2 月 25 日, 星期二)

- Final payment deadline 旅費尾款繳費截止日

#### February ~ March, 2014 (date to be announced later) 二月~三月 (稍後公佈)

- Individual study tour/mission trip meetings with tour leaders, parents and students  
舉行各行程行前座談會

#### March 28 to April 7, 2014: Study tours 2014 年三月二十九到四月七日校外教學旅行

**2014 TPCA STUDY TOUR/MISSION TRIP & MEDICAL TREATMENT**  
**2014 TPCA 海外校外教學團/ 海外公共服務團 & 行程中醫療處置**

**Parent Application and Permission Form**  
**報名及家長同意書**

I want my child to be a part of this tour (check one) 我希望我的子女參加以下的旅行(單選)：

\_\_\_\_\_ Israel/ Jordan Study Tour 以色列/約旦海外校外教學團  
\_\_\_\_\_ Zambia, Africa Mission Trip 非洲尚比亞海外公共服務團

**Please read and sign 請詳閱並簽名:**

I, the parent of \_\_\_\_\_(student) authorize his/her participation in the 2014 TPCA STUDY TOUR/MISSION TRIP during March 28, 2014 to April 7, 2014. I understand the training program will be under the supervision of TPCA faculties. In case of emergency, I understand reasonable effort will be made to contact me. In the event that I cannot be reached, I authorize the physicians or hospitals selected by the supervisors to provide medical treatment and release the supervisors of any responsibility.

本人為 \_\_\_\_\_(學生)之家長，茲同意本人子女於 2014 年 3 月 28 日至 4 月 7 日期間參加 2014 TPCA 學校所舉行的海外校外教學團/海外公共服務團。我知道此活動有學校老師隨行跟團監督，若行程中有緊急事件發生，我了解學校會盡最大可能與我聯繫，但如果我沒接到電話，我願授權給隨行師長為本人子女提供相關醫療處置。

Furthermore, I understand that participation in a study tour is not guaranteed if my child does not exhibit appropriate behavior, grades, citizenship, and school attendance levels. The school will not provide a refund for the money already invested in the trip.

此外，我了解若本人子女行為不佳或其學業成績、德育成績及出席率低於學校標準時，學校無法保證他們可參加校外教學。已報名繳費後有以上狀況將會失去校外教學的參加資格，其所繳交的費用是無法退還的。

**Parent/Guardian Signature 家長或監護人簽名**

\_\_\_\_\_

**Date 日期**

\_\_\_\_\_

A NON-REFUNDABLE deposit will need to be submitted to TPCA and turn in signed permission form to Ms. Caren Liao no later than Tuesday, December, 10, 2013.  
請於 2013 年 12 月 10 日(二)以前繳交保證金 (您所繳交的保證金是無法退還的), 同時將家長同意書交給 Ms. Caren Liao